

**ACKNOWLEDGEMENT OF RECEIPT OF
EBMC SAFETY RULES AND
DISCIPLINARY POLICY FOR SAFETY INFRACTIONS**

I have been provided a copy of Eugene Burger Management Corporation's Safety Rules and agree to follow all rules as a condition of my employment. I will ask my Supervisor if I do not understand any of the rules.

If I find any unsafe conditions, I will report them to my Supervisor.

Eugene Burger Management Corporation's safety rules will be enforced through a progressive disciplinary policy. Guidelines have been established to provide a safe work environment for all employees. Rules will be equally enforced with consideration given to the specifics of each infraction.

Once a safety rule has been established, compliance is not optional.

The safety policy includes varying degrees of disciplinary action. In order of severity, infractions are ranked as follows:

1. Oral reprimand
2. Written reprimand
3. Suspension
4. Discharge

I have read and understand Eugene Burger Management Corporation's disciplinary policy for safety infractions.

Employee's Signature

Date

Supervisor's Signature

Date

ONE COPY TO BE RETURNED TO THE PERSONNEL DEPARTMENT

